

4th Annual
2018 FALL
COMMUNITY
Marketplace

2018
VENDOR APPLICATION

Application & Booth Fee due October 26

*The Volunteers for Beaverton Activity Center
take great pride in offering you an
opportunity to participate as a vendor
at the 4th Annual Marketplace!*

Beaverton Activity Center Gymnasium

2-Day Event! **Friday, November 2 • 12 p.m. to 6 p.m.**
Saturday, November 3 • 9 a.m. to 3 p.m.

- * **12' x 6' BOOTHS WILL BE ASSIGNED ON A FIRST COME, FIRST SERVED BASIS**
- * We may request a picture or a flyer showing what you will be displaying.
Booths will be assigned once the jury process is complete. Effort will be made to separate like vendors.
Once the assignments are made, there will be no change in booth assignments.
No sharing booths. (Two or more vendors may not share a booth.)
- * \$35 – 12' x 6' Booth includes 2 chairs. Please bring your own tables.
ELECTRICAL SERVICE IS VERY LIMITED – we do not supply adapters or extension cords.
- * Set-up time: Friday, November 2, 9 a.m. to 12 p.m. (Note that doors open at 12 p.m.)
(Do not leave items in your booth unattended. We are not responsible for your merchandise.)
- * All booths are to be staffed and open until closing time each day.
You may not burn candles or any other flammable materials.
Your display must not infringe on another vendor's space, or you will be asked to remove it.
Unload your vehicle and move it BEFORE setting up your booth.
Please leave the general parking area around the building open for visitors of the building and event.
There is additional parking south of Tonkin St.
- * You are responsible for your own sales tax.
Temporary food permit can be obtained from the Gladwin County,
Central Michigan Health Dept (989) 426-9431
- * Sweet B Café will be open for purchase of beverages, snacks, cookies and light lunch.
- * At breakdown, remove the tape and numbered card from the area that marked your booth space.

For more info: Joan Cashin • jcashin@ejourney.com • 989-860-1362 (phone or text)

BAC Phone: 989-435-4104 E-mail: volunteers@beavertonactivitycenter.com

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APPLICATION**

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\$35 for 12' x 6' BOOTH & 2 CHAIRS. SPACE IS ASSIGNED ON A FIRST COME, FIRST SERVED BASIS.

For more info: Joan Cashin • jcashin@ejourney.com • 989-860-1362 (phone or text)

NAME: _____

COMPANY NAME: _____

ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

E-MAIL ADDRESS: _____

_____ NUMBER of Booths. A 12' x 6' booth includes 2 chairs. Please bring your own tables.
ELECTRICAL SERVICE IS VERY LIMITED – we do not supply adapters or extension cords.

List main vendor items: _____

I will be pleased to donate _____ (name of item) for the
drawings to be held each day of the Fall Community Marketplace.

**MAKE CHECK PAYABLE TO:
Beaverton Activity Center**

**MAIL TO: "BAC Marketplace"
106 Tonkin Street, Beaverton MI 48612**

TERMS & CONDITIONS

Application fee is due on or before October 26, 2018 with the completed vendor application. Vendor will receive confirmation of acceptance. Cancelled check does not guarantee acceptance. If you are accepted and withdraw after October 26, 2018 your application fee will be forfeited. The applicant acknowledges that the Beaverton Activity Center, officers, and volunteers are not responsible for any damage or loss of personal property belonging to the applicant and waives any claim against the organization, as a consequences of such possible damage or loss.

Date: _____ Vendor Signature: _____

Application and Fee Rec'd _____
Booth(s) # assigned: _____